

**Documents for registration, Manual for registration and meeting, and voting method**

**Attending through electronic means (E-meeting / Online)**

**Evidence of identification**

• **Natural person**

(1) For the Shareholders who wish to attend the meeting through electronic means by yourself :

- Notification of Meeting (with barcode)
- Certified true copy of your identification which has not expired such as identification card, or government official identification card or driving license, or passport.

(2) If you wish to appoint a proxy holder to attend and vote at the meeting through electronic means on your behalf :

- Notification of Meeting (with barcode)
- Completed and duly executed proxy with the grantor's and proxy holder's signature.
- Certified true copy of the grantor's identification which has not expired such as identification card, or government official identification card or driving license, or passport.
- Certified true copy of the proxy holder's identification which has not expired such as identification card, or government official identification card or driving license, or passport.

• **Juristic person**

(1) In case a juristic person wishes to have its authorized director attended the meeting on behalf of it through electronic means:

- Notification of Meeting (with barcode)
- Certified true copy of the company's affidavit or certification document specifying the authorization of the authorized director.
- Certified true copy of the director's identification such as identification card, or government official identification card or driving license, or passport which has not expired.

(2) In case a juristic person wishes to appoint a person to attend and vote through electronic means:

- Notification of Meeting (with barcode)
- Completed and duly executed proxy with the grantor's authorized directors' signature and proxy holder's signature.
- Certified true copy of the grantor's identification such as the company's affidavit, the certification document showing that persons who sign in a proxy are authorized directors.
- Certified true copy of proxy holder's identification such as identification card, or government official identification card or driving license, or passport which has not expired.

For the Shareholders who wish to attend the meeting through electronic means by appointing the Company's Independent Directors to vote on your behalf, may submit proxy and required documents through the IR PLUS AGM System as per details appear on next pages.

Furthermore, the Shareholders can appoint the Company's Independent Directors to vote on your behalf via electronic channel (e-Proxy Voting) through the Investor Portal of Thailand Securities Depository Co., Ltd. (TSD) at this link: <https://ivp.tsd.co.th/> from **9<sup>th</sup> - 29<sup>th</sup> April 2026 by 4:30 p.m.**

## **Attending the meeting at the Auditorium room (Onsite)**

### **1. Evidence of identification**

- **Natural person**

(1) For the Shareholders who wish to attend the meeting by yourself:

- Notification of Meeting (with barcode)
- Please present your identification which has not expired such as identification card, or government official identification card or driving license, or passport.

(2) If you wish to appoint a proxy holder to attend and vote at the meeting through electronic means on your behalf :

- Notification of Meeting (with barcode)
- Completed and duly executed proxy with the grantor's and proxy holder's signature.
- Certified true copy of the grantor's identification which has not expired such as identification card, or government official identification card or driving license, or passport.
- Certified true copy of the proxy holder's identification which has not expired such as identification card, or government official identification card or driving license, or passport.

- **Juristic person**

(1) In case a juristic person wish to have its authorized director attended the meeting on behalf of it:

- Notification of Meeting (with barcode)
- Certified true copy of the company's affidavit or certification document specifying the authorization of the authorized director.
- Please present original of the director's identification such as identification card, or government official identification card or driving license, or passport which has not expired.

(2) In case a juristic person wish to appoint a person to attend and vote at the meeting on its behalf:

- Notification of Meeting (with barcode)
- Completed and duly executed proxy with the grantor's authorized directors' signature and proxy holder's signature.
- Certified true copy of the grantor's identification such as the company's affidavit, the certification document showing that persons who sign in a proxy are authorized directors.
- Please present Proxy holder's identification such as identification card, or government official identification card or driving license, or passport which has not expired.

### **2. Registration**

The Company will open for the registration either 2 hours before the Meeting opened or 12.00 p.m. onwards. As the registration will be proceeded by the Barcode System, shareholders or proxy holders should bring the Notice, registration form and proxy for convenience.

**A right to attend and vote at the meeting shall be reserved to the shareholder/the proxy holder who brings the completed documents and evidence of identification only.**

## Voting Method

- (1) 1 share is entitled to 1 vote.
- (2) Shareholders and proxy holders under proxy Form A or B may not split votes in each agenda.
- (3) Custodians who are appointed by foreign investors may split votes under proxy Form C.
- (4) Shareholders may only cast their vote to approve, disapprove, or abstain from voting.
- (5) For shareholders and proxy holders who attend Onsite meeting, the Company provides the ballot for every agenda item requesting the votes. The Company will distribute ballots to shareholders and proxy holders at the registration time. The shareholders or proxy holders who registered after the Meeting started will therefore receive the ballot for the remaining agenda item.
- (6) In each agenda item, the Chairman of the shareholders meeting will request the shareholders to vote. In order to save time of the overall shareholders:
  - (6.1) For the shareholders who attend the meeting through electronic means, the shareholders who “approve” shall not take any action through the electronic voting system, while the shareholders who “object” or “abstain” shall confirm their intention through electronic voting system except in the proxy case that the grantor specified the voting in the proxy, the Company would count the voting according to such proxy at the registration time.
  - (6.2) For shareholders and proxy holders who attend Onsite meeting, the shareholders who “approve” shall not put any mark in the ballot, while the shareholders who “object” or “abstain” shall confirm their intention by putting a mark [✓] and their signature in the ballots distributed and raise his/her hand until the Company’s officer collected such ballot for vote counting except in the proxy case that the grantor specified the voting in the proxy, the Company would count the voting according to such proxy at the registration time.
- (7) For vote counting, the Company would deduct the votes, which are “objection” or “abstention” or “invalid” from the total votes. The remaining votes will be deemed as “approve”. In case that any shareholder or proxy holder who attend Onsite meeting wishes to leave before the Meeting adjourned, please inform the Company’s officer at the registration counter. The officer will withdraw their votes from the system.
- (8) In case the Shareholders or proxies attend the Meeting after completion of voting in any of the agenda items, the Shareholders or proxies have a right to vote only in the next agenda item(s) for which the voting system is still open. For fairness and transparency, when the voting system is closed, the Company cannot amend any information in the voting system.



## Steps for Shareholders / Proxy Holders to Verify Identity (KYC) through the IR PLUS AGM System

### For Shareholders Attending the Meeting in Person

1. Prepare the invitation letter issued by TSD, ID card, or passport.
2. Select the company you wish to attend the meeting with or search for the Stock Symbol.

Scan the QR code issued by TSD to log in to the system or log in using your ID card number or passport number to proceed with identity verification (KYC).



Enter your phone number and email to verify your identity via the ThaiD app.



Fill in personal information and upload a photo to complete identity verification (KYC) and registration.

Set a 6-digit Pincode to access the IR PLUS AGM system.

### Change of Proxy Assignment to the "Independent Director"

Select the menu: "Proxy"

Prepare documents: A copy of the ID card and the proxy form. Select the name of the Independent Director to assign as the proxy.

Upload the ID card copy and proxy form. Ensure all documents are complete, then click "Confirm"  
\*\*Submit in advance, at least 1 day before the meeting.

On the meeting day, shareholders/proxy holders log in to the IR PLUS AGM system and enter the 6-digit Pincode to register for the meeting.



Download the  
Application IR PLUS AGM  
iOS system ver. 15 or higher



Download the  
Application IR PLUS AGM  
Android system ver. 9 or higher



User Manual  
IR PLUS AGM system  
TH and ENG



Meeting on Web App  
"webagm.irplus.in.th"

Contact Us  
Add us  
on Line



@irplusagm

Call center : 02-023-8800 ext 2  
e-mail : irplus.agm@irplus.in.th



## Steps for Shareholders / Proxy Holders to Verify Identity (KYC) through the IR PLUS AGM System

### Assigning Proxy to the "Independent Director"



Select the menu "Proxy-Direct"



The "Shareholder" logs in with their ID to authorize the "Independent Director"



Prepare documents: A copy of your ID card and the completed proxy form.



Select "Independent Director"  
Choose the name of the Independent Director to assign as your proxy.



Upload documents Upload the ID card copy and completed proxy form. Ensure all documents are complete, then click "Confirm" and proceed with the process.



Set a 6-digit Pincode  
to access the IR PLUS AGM system.

### Proxy Holder Attending the Meeting



Select the menu "Proxy-Direct"



"Proxy Holder" logs in with their ID card number to complete the identity verification (KYC) process for meeting attendance.



Prepare documents: A copy of the ID card for both the "Shareholder" and the "Proxy Holder" along with the completed proxy form. If applicable, include company representative details.



Select "Other Names"  
Enter the information for the "Proxy Holder"



Upload documents: Upload the ID card copies for both the "Shareholder" and the "Proxy Holder," along with the completed proxy form. Ensure all documents are complete, then click "Confirm" to proceed with the process.



Set a 6-digit Pincode  
to access the IR PLUS AGM system.

On the meeting day, shareholders/proxy holders log in to the IR PLUS AGM system and enter the 6-digit Pincode to register for the meeting.



Download the  
Application IR PLUS AGM  
iOS system ver. 15 or higher



Download the  
Application IR PLUS AGM  
Android system ver. 9 or higher



User Manual  
IR PLUS AGM system  
TH and ENG



Meeting on Web App  
"webagm.irplus.in.th"

Contact Us  
Add us  
on Line



@irplusagm

Call center : 02-023-8800 ext 2  
e-mail : irplus.agm@irplus.in.th