

Documents for registration, Self-identification procedures, Manual for registration and meeting through the IR PLUS AGM System, and voting method

Evidence of identification

• **Natural person**

- (1) For the Shareholders who wish to attend the meeting through electronic means by yourself :
 - Notification of Meeting (with barcode)
 - Certified true copy of your identification which has not expired such as identification card, or government official identification card or driving license, or passport.
- (2) If you wish to appoint a proxy holder to attend and vote at the meeting through electronic means on your behalf :
 - Notification of Meeting (with barcode)
 - Completed and duly executed proxy with the grantor's and proxy holder's signature.
 - Certified true copy of the grantor's identification which has not expired such as identification card, or government official identification card or driving license, or passport.
 - Certified true copy of the proxy holder's identification which has not expired such as identification card, or government official identification card or driving license, or passport.

• **Juristic person**

- (1) In case a juristic person wishes to have its authorized director attended the meeting on behalf of it through electronic means:
 - Notification of Meeting (with barcode)
 - Certified true copy of the company's affidavit or certification document specifying the authorization of the authorized director.
 - Certified true copy of the director's identification such as identification card, or government official identification card or driving license, or passport which has not expired.
- (2) In case a juristic person wishes to appoint a person to attend and vote through electronic means:
 - Notification of Meeting (with barcode)
 - Completed and duly executed proxy with the grantor's authorized directors' signature and proxy holder's signature.
 - Certified true copy of the grantor's identification such as the company's affidavit, the certification document showing that persons who sign in a proxy are authorized directors.
 - Certified true copy of proxy holder's identification such as identification card, or government official identification card or driving license, or passport which has not expired.

For the Shareholders who wish to attend the meeting through electronic means by appointing the Company's Independent Directors to vote on your behalf, may submit proxy and required documents through the IR PLUS AGM System as per details appear on next pages.

Furthermore, the Shareholders can appoint the Company's Independent Directors to vote on your behalf via electronic channel (e-Proxy Voting) through the Investor Portal of Thailand Securities Depository Co., Ltd. (TSD) at this link: <https://ivp.tsd.co.th/> from **14th March - 3rd April 2025 by 4:30 p.m.**



Steps for Shareholders / Proxy Holders to Verify Identity (KYC) through the IR PLUS AGM System

For Shareholders Attending the Meeting in Person

1. Prepare the invitation letter issued by TSD, ID card, or passport.
2. Select the company you wish to attend the meeting with or search for the Stock Symbol.

Scan the QR code issued by TSD to log in to the system or log in using your ID card number or passport number to proceed with identity verification (KYC).



Enter your phone number and email to verify your identity via the ThaiID app.



Fill in personal information and upload a photo to complete identity verification (KYC) and registration.

Set a 6-digit Pincode to access the IR PLUS AGM system.

Assigning Proxy to the "Independent Director"

Select the menu: "Proxy"

Prepare documents: A copy of the ID card and the proxy form. Select the name of the Independent Director to assign as the proxy.

Upload the ID card copy and proxy form. Ensure all documents are complete, then click "Confirm"
****Submit in advance, at least 1 day before the meeting.**

On the meeting day, shareholders/proxy holders log in to the **IR PLUS AGM** system and enter the 6-digit Pincode to register for the meeting.



Download the Application IR PLUS AGM iOS system ver. 15 or higher



Download the Application IR PLUS AGM Android system ver. 9 or higher



User Manual IR PLUS AGM system TH and ENG



Meeting on Web App **"webagm.irplus.in.th"**

Contact Us
Add us
on Line



@irplusagm

Scan QR Code

Call Center : 02-022-6200 Ext. 2
e-mail : irplus.agm@irplus.in.th



Steps for Shareholders / Proxy Holders to Verify Identity (KYC) through the **IR PLUS AGM** System

Assigning Proxy to the "Independent Director"



Select the menu "Proxy-Direct"



The "Shareholder" logs in with their ID to authorize the "Independent Director"



Prepare documents: A copy of your ID card and the completed proxy form.



Select "Independent Director"
Choose the name of the Independent Director to assign as your proxy.



Upload documents Upload the ID card copy and completed proxy form. Ensure all documents are complete, then click "Confirm" and proceed with the process.



Set a 6-digit Pincode
to access the IR PLUS AGM system.

Proxy Holder Attending the Meeting



Select the menu "Proxy-Direct"



"Proxy Holder" logs in with their ID card number to complete the identity verification (KYC) process for meeting attendance.



Prepare documents: A copy of the ID card for both the "Shareholder" and the "Proxy Holder" along with the completed proxy form. If applicable, include company representative details.



Select "Other Names"
Enter the information for the "Proxy Holder"



Upload documents: Upload the ID card copies for both the "Shareholder" and the "Proxy Holder," along with the completed proxy form. Ensure all documents are complete, then click "Confirm" to proceed with the



Set a 6-digit Pincode
to access the IR PLUS AGM system.

On the meeting day, shareholders/proxy holders log in to the **IR PLUS AGM** system and enter the 6-digit Pincode to register for the meeting.



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User Manual
IR PLUS AGM system
TH and ENG



Meeting on Web App
["webagm.irplus.in.th"](http://webagm.irplus.in.th)

Contact Us
Add us
on Line



@irplusagm

Scan QR Code

Call Center : 02-022-6200 Ext. 2
e-mail : irplus.agm@irplus.in.th

Voting Method

- (1) 1 share is entitled to 1 vote.
- (2) Shareholders and proxy holders under proxy Form A or B may not split votes in each agenda.
- (3) Custodians who are appointed by foreign investors may split votes under proxy Form C.
- (4) Shareholders may only cast their vote to approve, disapprove, or abstain from voting.
- (5) In each agenda item, the Chairman of the shareholders meeting will request the shareholders to vote. In order to save time of the overall shareholders, the shareholders who “approve” shall not take any action through the electronic voting system, while the shareholders who “object” or “abstain” shall confirm their intention through electronic voting system except in the proxy case that the grantor specified the voting in the proxy, the Company would count the voting according to such proxy at the registration time.

For vote counting, the Company would deduct the votes, which are “objection” or “abstention” from the total votes. The remaining votes will be deemed as “approve”.

- (6) In case the Shareholders or proxies attend the Meeting after completion of voting in any of the agenda items, the Shareholders or proxies have a right to vote only in the next agenda item(s) for which the voting system is still open. For fairness and transparency, when the voting system is closed, the Company cannot amend any information in the voting system.